

# NCWORKS

**CAN HELP YOU FIND QUALIFIED EMPLOYEES!  
IT'S EASY!**

1

**VISIT** [WWW.NCWORKS.GOV](http://WWW.NCWORKS.GOV)  
*FREE FOR NORTH CAROLINA BUSINESSES!*

2

**SELECT** NOT REGISTERED  
*CREATE AN EMPLOYER ACCOUNT*

3

**CREATE** A USERNAME AND PASSWORD  
*MAKE SURE YOU HAVE YOUR FEDERAL EMPLOYER ID  
NUMBER AND UNEMPLOYMENT INSURANCE NUMBER*  
*\*ACCESS PENDING VERIFICATION WITHIN 3 BUSINESS DAYS\**

4

**POST** JOB OPENINGS

5

**SEARCH** JOBSEEKER RESUMES  
**FIND YOUR NEXT QUALIFIED EMPLOYEE!**

FOR PERSONAL ASSISTANCE, VISIT [www.centralinaworks.com/visitcareercenter.asp](http://www.centralinaworks.com/visitcareercenter.asp)

TO CONTACT YOUR LOCAL BUSINESS SERVICES REPRESENTATIVE



*The Competitive Force in our Global Economy*